

Examination Candidate – Enrolment Terms and Conditions

These terms and conditions are part of an Agreement 'Agreement' between StePs – Stewardship Professionals e.V., ('StePs') and the examination candidate 'Candidate'. By paying any fees or accepting StePs's offer the 'Candidate' accepts these terms and conditions in full, which form the contract between the 'Candidate' and 'StePs'.

Fees and Payment Methods

Enrolment onto the examination enables you to access the examination sitting. The fee for change of date, cancellation or in case you do not pass is 250 EUR.

Payments can be made in the following ways:

Credit/debit card via:

1. StePs [website](#)
2. A payment link provided in your invoice
3. Bank transfer (using the Candidate's name as a reference)

ACCOUNT HOLDER: StePs – Stewardship Professionals

Transfer in €:

BANK:	Wise
BIC:	TRWIBEB1XXX
IBAN:	BE57 9674 3175 3935

Transfer in US \$:

BANK:	Wise
ACH- and WIRE-ROUTING-NUMBER:	026073150
ACCOUNT NUMBER:	8312412112
SWIFT:	CMFGUS33

Transfer in GBP:

BANK:	Wise
BANK ID:	23-14-70
ACCOUNT NUMBER:	11195764
IBAN:	GB26 TRWI 2314 7011 1957 64

Exam

The Candidate will only be admitted to the exam when the agreement has been signed, the examination prerequisites have been met, and all fees have been paid.

Examination prerequisites – Approved Courses

The Certificate examination is available to anyone who fulfills the requirements outlined as follows:

a) Attended one of the eligible approved courses. Please indicate which one you have attended and the year of attendance:

- CSP©course by StePs
- CESGA by EFFAS
- Governance Stewardship and Sustainability (GSS) by ICGN
- Other stewardship courses (please provide additional information)

I, _____ herewith confirm that I have attended
Name of Candidate

_____ of _____
Course and Date Institution

OR

b) Has two or more years of professional experience in Stewardship or ESG (issuer, intermediate, consultant, academic or investor). Please submit your CV with this application and certificates confirming your relevant professional experience.

Communication of examination results

Please indicate your preferred email address for the administration of the exam and the issue of examination results.

Insert Email address

Severability

1. If any provision of these Terms and Conditions is found to be unenforceable as a matter of law, the enforceability of any other part of these Terms and Conditions will not be affected.
2. StePs reserves the right, at any time, to update these Terms and Conditions.

Applicable law

This Agreement shall be governed by German law. Place of jurisdiction is Rastatt, Germany.

Candidate Declaration

By signing this Agreement, I confirm that I have read, understood and adhere to the terms and conditions of the examination.

Date: _____ *The Candidate (First and last name and signature):* _____
